

**LEGAL INFORMATION FOR NEW COMPANY FORMATION**

**THREE OPTIONS AND LEGAL DOCUMENTS REQUIRED FOR REGISTRATION OF A COMPANY IN THE JEBEL ALI FREE ZONE**

| BRANCH                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | FREE ZONE ESTABLISHMENT (FZE)<br><i>(Individual (One) SHAREHOLDER)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | FREE ZONE COMPANY (FZCO)<br>MULTIPLE INDIVIDUAL SHAREHOLDERS <i>(MIN 2 PARTNERS MAX 5)</i><br><i>(VALUE OF EACH SHARE- 100,000/-, (MINIMUM 5 SHARES)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | FZCO / FZE<br><i>(Shareholder/s can be company)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| <ul style="list-style-type: none"> <li>• Certificate of Registration - Duly Notarized and Attested by UAE Embassy</li> <li>• Memorandum and Article of Association - Duly Notarized and Attested by UAE Embassy</li> <li>• Board Resolution-Duly Notarized and Attested by UAE Embassy</li> <li>• Managers Passport Copy (With visa page if on UAE Residence Visa)- Duly Notarized and Attested by UAE Embassy</li> <li>• Specimen of Signature of Manager can be attested by JAFZA- Duly Notarized and Attested by UAE Embassy</li> <li>• NOC from present sponsor if manager is on UAE Residence Visa</li> </ul> <p><b>SHARE CAPITAL &amp; REGISTRATION FEES</b><br/><i>No Shared Capital Required</i><br/>REGISTRATION FEES, w.e.f 01-01-2005: 5,000 (ONE TIME)</p> | <ul style="list-style-type: none"> <li>• Business Profile of Individual along <b>with</b> Passport Copy of Owner</li> <li>• Original Bankers Reference of Shareholder</li> <li>• Board Resolution- can be attested by JAFZA</li> <li>• Managers Passport Copy(With visa page if on UAE Residence Visa)</li> <li>• Specimen of Signature of Manager can be attested by JAFZA</li> <li>• Original FZE Application Form-Typed</li> <li>• NOC from present sponsor if manager/ durementary secretary is on UAE Residence Visa</li> </ul> <p><b>SHARE CAPITAL &amp; REGISTRATION FEES</b><br/>SHARE CAPITAL REQUIRED: -1 (ONE) MILLION DIRHAMS<br/>REGISTRATION FEES: 10,000 (ONE TIME)</p> | <ul style="list-style-type: none"> <li>• Business Profile of Individual along <b>with</b> the Passport Copy of Owner</li> <li>• Original Bankers Reference Letter of Shareholder</li> <li>• Board Resolution- can be Attested by JAFZA</li> <li>• Managers Valid Passport Copy (With visa page if on UAE Residence Visa)</li> <li>• Specimen of Signature of Manager can be attested by JAFZA</li> <li>• Original FZCO Application Form-Typed</li> <li>• NOC from present sponsor if manager/ director/secretary is on UAE Residence Visa</li> <li>• Memorandum and Article of Association (MOA) (available with Jafza). Client to sign 3 sets of MOA, along with above Legal Documents.</li> </ul> <p><b>SHARE CAPITAL &amp; REGISTRATION FEES</b><br/>SHARE CAPITAL REQUIRED: 500,000/-<br/>REGISTRATION FEES: 15,000 (ONE TIME)</p> | <ul style="list-style-type: none"> <li>• Certificate of Registration-Attested by UAE Embassy</li> <li>• Memorandum and Article of Association- Attested by UAE Embassy</li> <li>• Board Resolution- Attested by UAE Embassy</li> <li>• Managers Passport Copy (With visa page if on UAE Residence Visa)</li> <li>• Specimen of Signature of Manager can be attested by JAFZA</li> <li>• Original FZE/FZCO Application Form-Typed</li> <li>• NOC from present sponsor if manager/ director/ secretary is on UAE Residence Visa</li> <li>• For FZCO Only-Memorandum and Article of Association (MOA) (available with Jafza). Client to sign 3 sets of MOA, along with above Legal Documents.</li> </ul> |

*For all types of Company Registration - Company has to submit annual audit report to Jafza*

**JAFZA'S FACILITIES & RENT**

| OFFICE <i>(Unfurnished Office BUT THE RENT includes Electricity &amp; Water Charges and air condition is provided)</i>                                                                                                                                                                                                                                                   | WAREHOUSE/FACTORY UNIT (LIU)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | LAND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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| <p><b>STANDARD OFFICE-G + 1 STORIED</b><br/>AREA: 26.88 m<sup>2</sup><br/>RENT: AED 1,800/ m<sup>2</sup> per year<br/>INSURANCE (OFFICE ONLY)- AED 100/ year (for Exterior Walls of Office only).<br/>NAME PLATE: AED 500 (ONE TIME)<br/>LEASE PERIOD : 1 YEAR (RENEWABLE)<br/>Security Deposit: 5% of Annual Rent</p> <p><b>VISA FACILITY: 3 VISA + 1 UNSKILLED</b></p> | <p><b>WAREHOUSE (10 KVA):</b><br/>AVAILABLE SIZES: 313m<sup>2</sup>, 555m<sup>2</sup>, 618m<sup>2</sup> &amp; 669 m<sup>2</sup><br/>RENT: AED 600 to 650/m<sup>2</sup><br/><b>FACTORY UNITS (LIU'S) (Total Electrical Power-74 to 100 KVA)</b><br/>AVAILABLE SIZES: 555m<sup>2</sup>, 618m<sup>2</sup> &amp; 669 m<sup>2</sup><br/>RENT: AED 650 to 700/m<sup>2</sup></p> <p><b>OTHER SPECIFICATION &amp; INFORMATION (applies to both):</b><br/>Office built in: 45 m<sup>2</sup><br/>INSURANCE FEES: AED 300/Annum (for Exterior Wall only)<br/>Lease Period: 1 YEAR (RENEWABLE)<br/>Utilities Electricity Charges: AED 33/ 100 Kilowatts per hour.<br/>Water Charges: AED 35/- per1000 Gallons (Imperial).<br/>Annual Public Health Utilities Charges: 2% of the annual rentals, maximum of AED 10,000/-<br/>Security Deposit for Maintenance- 5% of Annual Rent.<br/>VISA : MAXIMUM 20 VISA</p> | <p><b>RENT (depends on Location):</b><br/>Minimum AED 20 to AED 80 (per m<sup>2</sup>) (Depending of Location)<br/>Renewable Lease Period: 5 years, renewable.<br/>Annual Public Health Utilities Charges: 2% of the annual rentals, maximum of AED:10,000/-<br/>Utilities (Electricity/Water): Company has to pay on Units consumed.<br/>Electricity Charges: AED.33/-per 100 Kilowatts per hour.<br/>Water Charges: AED.35/- per 1000 Gallons (Imperial).</p> <ul style="list-style-type: none"> <li>• Company can construct Maximum 60% &amp; Minimum 20% of Structure on the Land Leased.</li> <li>• Industrial License will be issued only after 75% of the building is constructed.</li> </ul> <p><b>VISA: DEPENDS ON SANITATION/PANTRY FACILITY</b></p> |

*All above offices are unfurnished. However, the rent includes Electricity & Water Charges and Aircondition is provided)*

**LICENSE & OTHER SERVICES FEE & GENERAL INFORMATION**

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| <p><b>TRADING LICENCE (One Product Group):</b> AED 5,500/year (Maximum 7 activities from same product category).</p> <p><b>TRADING LICENSE (Two Product Group):</b> AED 9,000/year (Maximum 12 activities from two product category).</p> <p><b>INDUSTRIAL LICENCE –</b> AED 5,500/year</p> <p><b>GENERAL TRADING:</b> AED 30,000/year (subject to approval from Management, Issued only to FZE and FZCO)</p> <p>Please ask for conditions for General Trading License.</p> | <p>SERVICE FEES FOR ELECTRICITY AND WATER (DEWA) CONNECTION FOR WAREHOUSE &amp; PLOT: AED 200/- per application</p> <p>SERVICE FEE FOR THE CONNECTION OF TELEPHONE/FAX/INTERNET – AED 100 per application (optional)</p> <p>POST BOX: AED 500/year</p> <p>DUBAI CHAMBER OF COMMERCE &amp; INDUSTRY: AED 2,200 PER/ANNUM</p> <p>EMPLOYMENT VISA CHARGES PER EMPLOYEE – AED 1,720 valid for 3 years (includes visa processing, stamping of res visa, employment, card)</p> <p>BANK GUARANTEE REQUIRED FOR ALL EMPLOYEE, OWNERS - FOR EMPLOYMENT VISA-Company has to deposit money Equivalent to one and half months salary and one way ticket to the destination of employee.</p> |
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